

STATE PROCUREMENT OFFICE
PROTEST SCHEDULING ORDER
CHAPTER 103F, HRS
PURCHASES OF HEALTH AND HUMAN SERVICES

PARTIES	
Protestor/Applicant	State Purchasing Agency
Name: _____	Department: _____
Address: _____ _____	Division: _____
	Branch/Office: _____
Contact Person: _____	Procurement Officer: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____

PROTESTED MATTER	
<input type="checkbox"/> Competitive POS (RFP) RFP No. _____	<input type="checkbox"/> Restrictive POS RH No. _____
Description of Health and Human Service Procured: 	

SCHEDULE		
<i>Item</i>	<i>Party Responsible</i>	<i>Date Due</i>
Request for Clarification	Protestor & State Purchasing Agency <i>(as applicable/optional)</i>	_____
Response to Request for Clarification	Protestor & State Purchasing Agency	_____
Submission of Protest	Protestor	_____
Response to Protest	State Purchasing Agency	_____
Protestor's Reply	Protestor <i>(optional)</i>	_____
Decision	Head of Purchasing Agency	_____

Order	
Pursuant to Section 3-148-302, HAR, the parties are ordered to follow the above schedule for the current protest. It is further ordered that the protestor should submit the protest to the above-named procurement officer and the head of the state purchasing agency.	
Date: _____	
_____ <i>(Signature of head of state purchasing agency or designee)</i>	